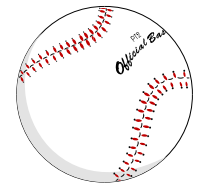




TUALATIN HILLS ADULT SOFTBALL PROGRAM  
**COED SUNDAY SOFTBALL 2010**  
**LEAGUE INFORMATION**



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**ALL PLAYERS PLAY AT THEIR OWN RISK**

**Admittance into the league is based on residency. Rosters with the most In-District points will be given priority for league entry. One point will be given for each In-District player, 1/2 point for an out-of-District player residing within the Beaverton School District boundaries.**

## **REGISTRATION PROCEDURES**

### **ROSTERS**

1. Complete attached team roster in full, **listing out-of-district players first**. Incomplete rosters will not be accepted.
2. Rosters must list a minimum of 14 players and a maximum of 20.
3. A player may be registered on only **ONE** Tualatin Hills coed team.
4. For team acceptance and consistency purposes, **only** the first 15 players listed on the roster will be counted.
5. Players must be 17 years of age or older and finished with high school.
6. Rosters with the **most** points will be given priority for league entry. List out-of-district players addresses on a separate sheet of paper if they reside in the BSD boundaries. If a tie in points exists the tie will be broken by the team that submitted their roster first. Rosters will be noted with date/time.
8. **All in-district and out-of-district players must have a valid THPRD Residency Card.** Please see **THPRD Residency Card** information sheet for details on how to receive a THPRD residency card.
9. **Managers must list all players' THPRD residency card NUMBER on the roster.** If a player does not have a THPRD residency card they may not be added to the roster.
10. Out-of-district players may be added to the roster after the deadline **IF** the league does not reach the **MAXIMUM NUMBER** of teams. If the league is at capacity, an out-of-district player on a team roster may be dropped and replaced with an out-of-district player (must be done at the same time).
11. If a team is in need of players, a list of enthusiastic softball players looking for a team to play on is kept at the THPRD Athletic Center. Call (503) 629-6330 for a copy of the list.
12. Teams not meeting the above criteria will not be considered.

**COED INDUSTRIAL SOFTBALL TEAMS** - THPRD welcomes teams from businesses within the THPRD boundaries. Following is the information on submitting a roster for an "Industrial" team. All other rules, regulations and procedures apply to the league with the following exceptions for player and roster submission:

1. Rosters with the **most** company employees listed will be given priority for league entry if more than maximum number of teams applies. For team acceptance purposes, **only** the first 15 players listed on the roster will be counted.
2. For each company employee listed on the roster a copy of a current (within three months) pay stub must be submitted with the team roster. The pay stub must list the company name, company address, employee name and date. Pay stubs may have other information crossed out.
3. Retired Employees: A company roster may include players that have retired from the company. Retirees must provide proof of retirement from the company's HR department listing the date of retirement. Retirees must obtain a THPRD Residency card. Out of District players must pay the appropriate assessment fee.
4. Rosters may have three non-employees or a combination of ghost card and non-employees, not to exceed three, listed. For each non-employee player listed on the roster a copy of a valid THPRD Residency card must be submitted with the roster.
5. If inadequate I.D. is presented (i.e. no pay stub submitted for an employee), **DO NOT** put the player on the roster. If this creates less than 8 players on the roster, the team may not be considered for the league.

6. Rosters will be checked for accuracy and may be checked by other teams upon request. If a roster has incorrect information on it that team may be dropped and a team on the waiting list may take their place in the league.
7. Two teams from “**small**” companies may combine but must have a minimum of 3 employees from each company on the roster.
8. Industrial teams not meeting the above criteria will be considered as a normal coed team and must following the normal procedures.

### **GHOST CARDS**

1. Teams may purchase a maximum of two Ghost Cards for when the team is short rostered players.
2. Ghost cards will cost \$31.00 each. Ghost cards will not be available after the rosters are submitted if the league fills with the maximum number of teams.
3. Ghost cards can be used when teams have less than 10 players and are short players for a game. A player can be anyone who is **NOT CURRENTLY** playing on a coed team in the any THPRD league.
4. **GHOST CARDS CANNOT be used during any playoff game.**

### **DEADLINE**

1. **DEADLINE: by 5:00pm, Wednesday, March 31<sup>st</sup>. Team roster (listing all players THPRD card numbers), placement sheet, entry fee and ghost card fees are due in the THPRD Athletic Center office by Wednesday, March 31st at 5:00pm. NO MAIL-IN REGISTRATION ACCEPTED**

### **LEAGUE FEES**

1. **LEAGUE FEE: \$384.00 per team.**
2. Make checks payable to Tualatin Hills Park & Recreation District (THPRD).
3. League fees cover direct costs; umpires, game balls, rulebooks, scorebooks, awards and supervisors.
4. Fees **must** be submitted with team roster.
5. Any team dropping from the league after the league schedules have been completed **WILL NOT** receive a refund of league fees unless there is a team to take their place.

### **TEAM SELECTION**

1. **LEAGUE: 60 teams**
2. Notification of acceptance into the league will be emailed by **April 10, 2010**
3. **MANAGER'S MEETING: Thursday, April 22<sup>nd</sup>**

**League A - E** at 6:00pm at Dryland

**League F – J** at 7:00pm at Dryland

**MANDATORY ATTENDANCE FOR EACH MANAGER OR COACH OF TEAMS ACCEPTED INTO THE LEAGUE.** A team from the waiting list will replace teams not represented at the manager’s meeting. It is recommended that a representative from each team on the waiting list attend the manager's meeting.

### **TEAM CLASSIFICATION**

1. Teams must complete the team placement form and return it with the roster.
2. Team placement in divisions will be based on the manager's request, past records, number of new players and other information provided by the manager. Team managers may be called to help with classification.
3. Final team placement will be made by the THPRD Program Coordinator with input from the adult softball steering committee.
4. Reclassification will be done after the 6th league game to maintain league.

### **LEAGUE PLAY**

1. 12 League games will be played.
2. **DATES:** Sundays, May 2<sup>nd</sup> through August 9<sup>th</sup> (pending rainouts)
3. **GAMES TIMES:** 3:40, 5:00, 6:20, 7:40, 9:00pm
4. **FIELDS:** HMT Complex (158th & Walker Road), PCC/Rock Creek Complex (off 185<sup>th</sup> & Springville Road) and Beaverton School District fields.

5. **MAKEUPS:** Makeup games may be scheduled as double headers and may be played other nights as schedules and field availability permits.
6. **PLAYOFFS:** Sunday, August 22<sup>nd</sup> (pending rainouts).
7. **BYES: ONLY IF YOUR TEAM REALLY NEEDS ONE,** a special request (when **MOST** of the players from a team will be attending a company picnic, wedding, etc.) **may** be granted but **must** be made when roster is submitted (**limited one request per team**). Every effort will be made to grant requests **but** not all can be granted.

### **AWARDS**

1. Awards will be given to playoff finishers.
2. All awards will be awarded at the end of playoff games.

### **LEAGUE RULES**

1. All divisions will abide by the 2010 National Softball Association (NSA) rules with the exception of minor league changes adopted by the Tualatin Hills Softball Steering Committee.

### **ROSTER CHECKS**

1. **All** players **must** have photo ID at **all** games. Players found not to have ID **will not** be eligible to play in that game. Players not listed on the roster will not be eligible to participate in any games. Teams found to be using illegal players or players without proper ID during the game will forfeit that game. **Exception:** Ghost Cards.
2. **FORFEITS:** Any team forfeiting two games will be dropped from the league and forfeit all fees paid.

### **UMPIRES**

1. One umpire per league game will be assigned.
2. Anyone interested in becoming an official should call the District office.

### **EQUIPMENT**

1. All softball equipment, except game balls and score book must be supplied by the teams.
2. All 12" softballs used in a game must be .44 COR balls.
3. All players must wear shirts with 6" numbers on the back. Matching shirts are highly recommended.
4. Bats deemed illegal by NSA will not be allowed in league play. Please visit [www.PlayNSA.com](http://www.PlayNSA.com) for a list of legal bats.

### **PRACTICE FIELD RESERVATIONS**

1. Practice fields at the THPRD Sports Complex are available for league teams beginning March 29<sup>th</sup>.
2. Reservations may be made every 2 weeks, in person, at the Athletic Center Office beginning March 15<sup>th</sup>. Teams may reserve one field per week.

### **TOURNAMENTS**

1. All tournament invitations sent to THPRD are compiled in a softball tournament notebook kept at the THPRD office. Teams interested in entering tournaments should check this notebook throughout the season.

### **OTHER**

1. **INSURANCE** - THPRD or the Softball Association does not supply Insurance. All players play at their own risk.
2. **ROSTER ADDITIONS** - Players may be added to the roster anytime prior to the seventh league game.

#### **SPORTS DEPARTMENT MISSION STATEMENT**

Tualatin Hills Park & Recreation District's Sports Department is committed to enhancing the quality of life for all its participants. The programs strive to establish a safe and caring environment that allows for individual and social growth by providing and facilitating positive fun and educational opportunities organized with responsible leadership.



TUALATIN HILLS PARK & RECREATION DISTRICT  
15707 SW Walker Road, Beaverton OR 97006  
(503) 629-6330 (503) 629-6335

## THPRD Residency Card

**A valid THPRD Residency Card is required for all program and activity registrations**

A Residency Card Form is available online or at any THPRD facility. Completed forms may be brought to any THPRD facility (with required identification) for processing.

### **Proof of residency verification:**

Current Oregon Drivers License, Oregon Identification Card, or DMV receipt.

**Plus** ONE of the following (it must be current and have your address printed on it):

- \* Property tax statement
- \* Utility Bill (gas, electric, telephone, water)
- \* Insurance Card
- \* Bank or Credit Card Statement
- \* Lease Agreement

To ensure priority in all District programs, activities and facilities, THPRD encourages all household members to obtain a residency card. Cards are free and valid for three years if homeowner and one year if renter/other. Replacements cards are \$5.00. THPRD reserves the right to verify residency without notice. In-District privileges may be withheld until residency can be verified.

Adult League Sports "Photo" Residency Cards are obtained in person at the Tualatin Hills Athletic Center ONLY, 50 NW 158<sup>th</sup> Ave, 8:00am-9:00pm. .

### **Out-of District Resident Assessment Fee:**

People living outside the District are welcomed and encouraged to enjoy the activities and services provided by the Tualatin Hills Park & Recreation District. An annual fee of \$268 will be assessed to out-of-District individuals or households who wish to register and/or participate in THPRD classes and programs. Those individuals or household who pay the annual assessment fee will receive in-District rates on all THPRD classes, programs, frequent user passes and drop-in programs.

- Out-of-District residents may pay the annual assessment fee on a quarterly basis (\$67) as they register for classes or programs
- Out of District senior and disabled classes and programs will be included in the in-district rate with the paid annual assessment fee, however without subsidies.
- The annual assessment fee will apply to out-of-District youth and adults participating in THPRD sports leagues and/or affiliate sports leagues. *(All out-of-District youth and adults must now register with the Park District prior to sign-ups to participate in all THPRD and affiliate sports leagues.)*
- In-District residents will still have first priority when registering for classes and programs.

The intent of this annual assessment fee policy as adopted by the Tualatin Hills Park and Recreation District Board of Directors is to establish fair and equitable fees and charges for use of District facilities and programs by Park District and non Park District users.

If you are not sure whether you are a resident, check your property tax bill, or call us at 503-629-6330 and we will help you determine your residency status.



ADULT SOFTBALL LEAGUES  
**COED TEAM PLACEMENT**

**THIS FORM MUST ACCOMPANY YOUR TEAM ROSTER.** Please complete this form as accurately as possible. Teams may not be placed in the league they requested. Teams will be placed in leagues according to this information, last years standings, returning players and the number of teams requesting certain leagues. Managers may be called to help with classification. **Responses will be used to determine team placement.** The THPRD Program Coordinator with input from the Adult Softball Steering Committee will make final decision.

1. Current Team Name: \_\_\_\_\_
2. Did your team play in the THPRD league last year?     Yes     No
3. Last Year's Team Name \_\_\_\_\_
4. League Name Last Summer \_\_\_\_\_
5. Level of Play Last Summer \_\_\_\_\_
6. Contact name and number of league coordinator if not THPRD \_\_\_\_\_
7. Last year's Won/Loss record:    Wins \_\_\_\_\_    Losses \_\_\_\_\_
8. Will the team be playing in another coed league as well as THPRD this year?     Yes     No
9. Are any of the players on your team playing elsewhere?     Yes     No    How many? \_\_\_\_\_
10. How many years has the team played in THPRD or other leagues? \_\_\_\_\_
11. How many years has the core of the team played together? \_\_\_\_\_
12. What positions do you need to fill with new players? \_\_\_\_\_
13. Number of returning players: \_\_\_\_\_
14. Average years of softball playing experience: \_\_\_\_\_
15. Average age of players: \_\_\_\_\_
16. Is the team registering NSA, ASA, USSSA or ISA?     Yes     No    What level? \_\_\_\_\_
17. Number of tournaments participated in during last summer: \_\_\_\_\_
18. Tournament(s) placement last season: \_\_\_\_\_
19. Will the team play in tournaments outside of THPRD?     Yes     No
20. Additional comments on team placement:  
\_\_\_\_\_  
\_\_\_\_\_

21. League preference: (Circle One) ("A" - higher skilled, most competitive league and "H" - least competitive)

**A      B      C      D      E      F      G      H**

**COED TEAMS ONLY:** *Only* if necessary list a Sunday game date that your team need a BYE because **MOST** of the players will be attending a company picnic, wedding, etc. Limited to **one** request. **PLEASE NOTE** bye requests **may not** be granted. Reason for request (Please be as specific as possible for determination purpose) \_\_\_\_\_

1st HALF REQUEST \_\_\_\_\_ (May 2 - June 13 pending rainouts)

**OR**

2nd HALF REQUEST \_\_\_\_\_ (June 20 - August 8 pending rainouts)

## **IMPORTANT DATES TO REMEMBER**

- March 15<sup>th</sup>** Practice Field Reservations Begin: THPRD Sports Office 6:00am
- March 29<sup>th</sup>** **HMT Rec. Complex Softball Fields Open for Practice on Reservation Basis only!**
- March 31<sup>st</sup>** **Rosters, Team Placement Form, Entry Fee's and THPRD Player I.D. Card Numbers. DUE by 5pm - No Mail-in Accepted !** THPRD Sports Office
- April 9<sup>th</sup>** **League Acceptance Letter Mailed out!**
- April 22<sup>nd</sup>** **Managers/Coaches Meeting \***  
**THPRD Dryland Training Center**  
**League A – E @ 6:00pm**  
**League F – J @ 7:00pm**
- May 2<sup>nd</sup>** Summer Softball League Games begin!
- August 8<sup>th</sup>** Last night of Summer League Play! **(pending rainouts)**
- August 22<sup>nd</sup>** Coed Summer Softball League Playoffs!

**\* MANDATORY attendance for each manager or coach of teams accepted into the league. Teams not represented at the managers meeting could be replaced by a team from the waiting list. It is recommended that a representative from each team on the waiting list attend the managers meeting.**

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